

# **Brixham St Marys Park Bowling Club**

## **Summary of CASC Fundraising Code of Conduct**

### **1 Purpose and Principles**

Our fundraising supports the club's aims as a Community Amateur Sports Club (CASC) — promoting participation in amateur sport and community wellbeing.

All fundraising activities will be:

- Legal, open, honest and respectful
- Consistent with HMRC CASC regulations
- Transparent to members, donors and the public
- Used only for the club's stated charitable sporting purposes

### **2 Fundraising Integrity**

- Funds raised must be used solely for the club's purposes, such as:
  - Maintaining and improving playing facilities
    - Coaching, training, and youth development
    - Promoting inclusive participation (e.g., disabled access, social prescribing)
- No individual member may personally benefit from fundraising proceeds, except for legitimate reimbursement of agreed expenses.
- All donations and income are recorded in the CASC accounts, and reported annually to HMRC.

### **3 Transparency and Accountability**

- The club will:
  - Maintain clear financial records for every fundraising activity
    - Issue receipts for significant donations (£100+)
    - Keep fundraising proceeds separate until banked
    - Ensure two authorised officers sign off fundraising income and expenditure.

- **4 Compliance with Law and Regulations**
- Comply with:
  - HMRC CASC Guidance (Notice CASC 1 and related rules)
  - Fundraising Regulator's Code of Fundraising Practice
  - Data Protection (GDPR) for donor information
  - Licensing laws (raffles, lotteries, alcohol, events, etc.)

## **5 Respect for Donors and the Public**

- Donors' wishes and privacy are always respected
- The club never:
  - Puts pressure on anyone to give
  - Misleads the public about how funds are used
  - Sells or shares donor data
- All fundraising is voluntary, inclusive and community-based

## **6 Sustainability and Community Benefit**

- Fundraising will aim to:
  - Strengthen the club's financial resilience
  - Promote health, inclusion and social wellbeing
  - Build partnerships with schools, councils, and local charities
  - Reflect the club's values of fairness, respect, and teamwork

## **7 Governance and Review**

- The Club Committee oversees all fundraising activity
- A named fundraising lead ensures compliance with this Code
- The Code is reviewed annually alongside the CASC compliance checklist

